

## **Somerset Waste Board and Somerset Waste Partnership Forward Plan of Key Decisions**

The Somerset Waste Board and Waste Partnership are required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Waste Board meetings as well as individual key decisions to be taken by an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Waste Board meetings are held in public at County Hall unless the Board resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Board meetings are also published on the County Council's website at least five clear working days before the meeting.

Individual key decisions are shown in the plan as being proposed to be taken within a ten day period, with the requirement that a report setting out the proposed decision will be published on the County Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan set out below lists other business that is scheduled to be considered at a Board meeting during the period of the Plan, which will also include reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Monday (except where this is a bank holiday). Where possible the Board will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date Plan.

Monthly version of plan published on 1 September 2017

For general enquiries about the Forward Plan:

- You can view it on the County Council's website at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>
  - You can arrange to inspect it at County Hall in Taunton.
  - Alternatively, copies can be obtained from Scott Wooldridge or Julia Jones in the Community Governance Team by telephoning (01823) 359027 or 357628.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Somerset Waste Board meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=196&Year=0>

Weekly version of plan published on 1 September 2017

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>SWB/17/09/01</b> First published: 21 September 2017	3 Nov 2017 Somerset Waste Board	Issue: Draft Business Plan 2018-2023 and Risk Register Decision: To comment on content and agree that the draft report be circulated to partner authorities for comment			Mark Blaker, Business and Governance Manager, Somerset Waste Partnership Tel: 01823625720
<b>SWB/17/09/02</b> First published: 21 September 2017	3 Nov 2017 Somerset Waste Board	Issue: Contractual Negotiations for Recycle More Decision: To consider the update and a confidential report		Part exempt	Bruce Carpenter, Interim Managing Director for Somerset Waste Board Tel: 01823 625708
<b>SWB/17/09/03</b> First published: 21 September 2017	15 Dec 2017 Somerset Waste Board	Issue: Draft Annual Budget for 2018/19 Decision: To comment on content and agree that the draft report be circulated to partner authorities for comment ahead of reporting to February's Board meeting			Martin Gerrish, Strategic Manager - Financial Governance and Finance Officer for SWP Tel: 01823 355303
<b>SWB/17/09/04</b> First published: 21 September 2017	15 Dec 2017 Somerset Waste Board	Issue: Financial update Quarter 2 2017/18 Decision: To consider the financial position as at the end of September 2017 and consider any recommendations			Martin Gerrish, Strategic Manager - Financial Governance and Finance Officer for SWP Tel: 01823 355303

Weekly version of plan published on 1 September 2017

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p><b>SWB/17/09/05</b> First published: 21 September 2017</p>	<p>15 Dec 2017 Somerset Waste Board</p>	<p>Issue: Performance update as at Quarter 2 2017/18 Decision: To consider the update position at the end of September 2017</p>			<p>David Oaten, Contracts Manager - Treatment and Infrastructure Tel: 01823 625721</p>
<p><b>SWB/17/09/07</b> First published: 21 September 2017</p>	<p>15 Dec 2017 Somerset Waste Board</p>	<p>Issue: Health and Safety update Decision: To consider and note the regular update</p>			<p>Colin Mercer, Contracts Manager Tel: 01823625700</p>